

The Congressional Office for International Leadership (formerly Open World Leadership Center) is issuing this announcement.

1. Pre-Solicitation Notice
2. 9-27
3. 2023
4. Contracting Office Zip Code – 20540
5. Product or Service Code – R408 – Professional-Program Management Support
6. Contracting Office Address - 101 Independence Ave SE, Washington DC
7. Subject – Pre-Solicitation – Congressional Office for International Leadership (COIL) Logistics Support Services
8. Proposed Solicitation Number - COIL-23-R-0001
9. Closing Response Date – November 14, 2023
10. Contact Point – Linda Suggs
11. N/A
12. N/A
13. N/A
14. N/A
15. N/A
16. Description – See below
17. Place of Performance – Contractor’s facility
18. Not a Set-Aside

The Government intends to award a cost reimbursement contract for logistics support beginning January 1, 2024. The services require support in identifying participants interested in COIL programming. The program supports services to assist in the enhancement of understanding and capabilities for cooperation between the United States and various countries by developing a network of leaders in that region who will gain significant, firsthand exposure to America’s democratic, accountable Government and free –market system. Support also to include recruiting and training facilitators; maintenance and input of all relevant participant and program data in a database furnished by COIL; arranging cost-effective and comfortable air travel or ground transportation for those participating in the programs. The primary North American Industry Classification System (NAICS) code is 541611. The solicitation number assigned to this acquisition is COIL-23-R-0001. The solicitation and all applicable attachments will be posted in the Open World Website (OPENWORLD.GOV) on or about October 11, 2023. Hardcopies of the solicitation will not be provided to potential offerors. The proposal due date will be stated in the solicitation and is anticipated to be on or about November 14, 2023. Award will be to a single offeror, based on a best value assessment of technical and costs factors. It is the responsibility of the offeror to review the OpenWorld.gov webpage for notice of amendments, updates or change to the solicitation and attachments. To be eligible for award, offerors must have a current, valid registration in the Systems of Award Management (SAM) system at <https://www.sam.gov>. Questions shall be submitted via email to the POC for this requirement, Linda Suggs at [lsug@coil.gov](mailto:lsug@coil.gov). Please note this is a Pre-solicitation notice to inform potential vendors of a coming requirement, this is not the actual solicitation. All responsible sources may submit an offer, which will be considered.