## **OPEN WORLD LEADERSHIP CENTER**

## FINANCIAL STATEMENTS FOR FISCAL YEARS 2014 AND 2013



Washington, DC 2015

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### FINANCIAL STATEMENTS FOR FISCAL YEARS ENDED 2014 AND 2013

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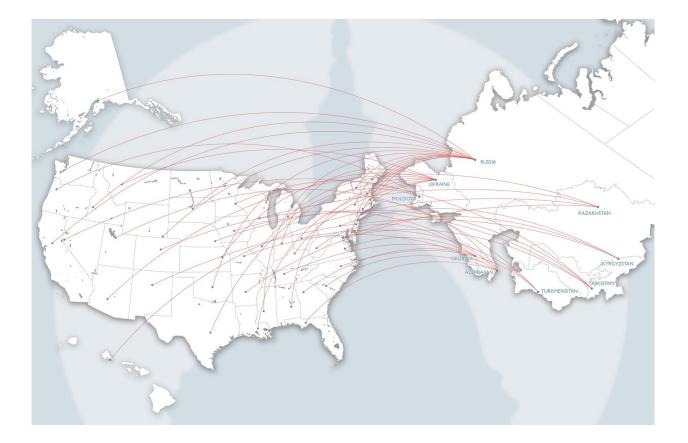
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### **REPORT OF INDEPENDENT AUDITORS**

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# **MANAGEMENT'S DISCUSSION AND ANALYSIS**



### OPEN WORLD LEADERSHIP CENTER Financial Statements

For the Fiscal Years Ended September 30, 2014 and 2013

### MANAGEMENT'S DISCUSSION AND ANALYSIS

### MISSION AND OVERVIEW

The mission of the Open World Leadership Center (the Center) is to enhance understanding and capabilities for cooperation between the United States and the countries of Eurasia by developing a network of leaders in the region who have gained significant, firsthand exposure to America's democratic, accountable government and free-market system. Since its founding by Congress in 1999, the Open World Program, which is administered by the Center, has enabled over 23,000 current and future leaders from Russia, Ukraine, Armenia, Azerbaijan, Estonia, Georgia, Kazakhstan, Kosovo, Kyrgyzstan, Lithuania, Moldova, Mongolia, Serbia, Tajikistan, Turkey, Turkmenistan and Uzbekistan to experience American democracy and civil society, work with their American counterparts, live in American families and communities, and gain new ideas and inspiration for implementing change back home. The Center is today the largest U.S.-Russia exchange program and a proven model for exchanges for leaders from other Eurasian countries.

The Center is an independent entity in the legislative branch governed by a board of trustees. Board members consist of members of Congress and private citizens. The Congressional leadership appoints congressional members while the Librarian of Congress appoints citizen board members.

The Center receives appropriated funds and is authorized to receive private donations. All funds credited to the Center are deposited in a United States Treasury trust fund, the Open World Leadership Center Trust Fund.

### HISTORY

Congress established Open World in May 1999 as a Library of Congress–run pilot exchange for emerging Russian leaders. In late 2000, Congress created (Public Law 106-554) the Center as a separate legislative branch entity to manage the program, which had already hosted 3,500 Russians in 48 states. In 2003, Congress made the other New Independent States and the Baltic Republics eligible for Open World and expanded the Russia program to include cultural leaders. One year later, Congress extended Open World eligibility to any countries designated by the Center's board. Today, the original Russia program, the cultural leaders program for Russia and exchanges with other countries in the region are collectively called the Open World Program.

The Center conducts its programs with the help of many respected government agencies and nongovernmental organizations (NGOs) in the United States and participating countries. A large pool of prominent U.S. and foreign government bodies and international NGOs nominate most candidates. Finalists are then selected by committees composed mainly of U.S. Embassy staff. The U.S. visits are carried out by 12 organizations with exchange-program expertise that the Center competitively selects and awards grants to each year. These organizations either host groups themselves or recruit local affiliates, civic organizations, educational institutions, and government bodies to do so. In addition to arranging the professional agendas, these local host organizations provide meals, lodging, and cultural and social activities. They also provide substantial cost shares to the program and form lasting professional relationships with the delegates, resulting in Open World providing one of the most cost-effective, result-driven exchange programs in the U.S. government.

The Center awards contracts for the international and domestic travel and other logistical and administrative arrangements for the program and other expert services. The Open World Alumni Program has been supported by private funding and administered through a contract.

The Center relies on the Library of Congress (the Library) through an interagency agreement to provide accounting services and support, financial reporting and financial statements, personnel and human resources services, legal services and office space.

### **OVERVIEW OF FINANCIAL STATEMENTS**

### **Balance Sheet**

The purpose of the Balance Sheet is to provide financial statement users with information about the Center's assets, liabilities, and net position as of fiscal years 2014 and 2013. The Center's net position consists of the funds authorized by Congress for operations of the Center since inception, private donations, and the net results of operations through fiscal years 2014 and 2013.

				Liabilities and			
Assets	(in mi	llions	)	Net Position	(in m	illion	s)
	2014		2013		2014		<u>2013</u>
				Intragovernmental			
Intragovernmental	\$ 5.3	\$	5.6	Liabilities	\$ 0.0	\$	0.1
Prepayments	0.1		0.1	Other Liabilities	1.2		0.8
				Net Position	4.2		4.8
Total Assets	\$ 5.4	\$	5.7	Total Liabilities and Net Position	\$ 5.4	\$	5.7

The Center's assets total \$5.4 million and \$5.7 million for fiscal years 2014 and 2013, respectively with investments with the Department of the Treasury (Treasury) as the major item. The decrease in total assets is primarily due to a decrease of \$0.3 million in intra-governmental assets from \$5.6 million in fiscal 2013 to \$5.3 million in fiscal 2014. The Center's liabilities total \$1.2 million and \$0.9 million for fiscal years 2014 and 2013 which consist of accounts payable, accrued payroll liabilities, and advances for both fiscal years.

### Statement of Net Costs

The purpose of the Statement of Net Costs is to provide financial statement users with information about program costs. Program costs for fiscal years 2014 and 2013 were \$10.1 million and \$11.6 million, respectively.

### **Statement of Changes in Net Position**

The purpose of the Statement of Changes in Net Position is to provide financial statement users with information about the Center's financing sources and the components of the changes in net position. The Center's net position decreased by \$0.6 million during fiscal 2014 due to the Center's net cost of operations \$10.1 million exceeding its net financial sources of \$9.5 million.

### **Statement of Budgetary Resources**

The Statement of Budgetary Resources and the related disclosures provide information about how budgetary resources were made available as well as their status at the end of the period. The Budgetary Resources section of the statement presents the total budgetary resources available to the Center and information about the status of budgetary resources at the end of the period. Finally, the Net Outlays section presents the total outlays of the Center and relates obligations incurred to total outlays.

The Center's budgetary resources were \$20.3 million and \$20.6 million for fiscal years 2014 and 2013, respectively. Budgetary resources consisted of \$1.1 million and \$0.7 million of prior year unobligated balances, \$0.5 million and \$1.5 million recoveries of prior year unpaid obligations, transfers of prior year balances \$3.3 million and 1.0 million, and current year budget authority of \$15.4 million and \$17.4 million. Net Outlays of \$9.7 million and \$11.8 million for fiscal years 2014 and 2013 consisted of \$9.3 million and \$9.0 million from appropriated sources and \$0.4 million and \$2.8 million from non-appropriated sources for the fiscal years. Please refer to Note 10, especially for an explanation of the budgetary resource amounts.

### LIMITATIONS OF THE FINANCIAL STATEMENTS

The Center's financial statements are the culmination of a systematic accounting process. The statements have been prepared to report the financial position and results of operations of the Center, pursuant to the hierarchy of accounting principles and standards set forth in Note 1 to the financial statements. While the statements have been prepared from the books and records maintained by the Library of Congress, the statements are in addition to the financial reports used to monitor and control budgetary resources which are prepared from the same books and records. The statements should be read with the realization that they are a component of the U.S. Government, a sovereign entity. One implication of this is that obligations and subsequent liabilities cannot be incurred without legislation that provides authority to do so.

## FINANCIAL STATEMENTS AND NOTES

OPEN WORLD LEADERSHIP CENTER				
Balance Sheets				
As of September 30, 2014 and 2013				
		FY 2014	FY 2013	
ASSETS	-			
Entity Assets:				
Intragovernmental Assets				
Fund Balance with Treasury (Note 2)	\$	701,105 \$	107,163	
Investments (Note 3)	_	4,635,103	5,525,774	
Total Intragovernmental	-	5,336,208	5,632,937	
Prepayments (Note 4)		73,490	67,527	
Total Assets	\$	5,409,698 \$	5,700,464	
LIABILITIES				
Intragovernmental Liabilities				
Accounts Payable and Accrued Funded Payroll Benefits	\$	4,908 \$	66,013	
Other Liabilities	-	0	17,085	
Total Intragovernmental		4,908	83,098	
Accounts Payable and Accrued Funded Payroll Benefits		1,172,119	767,155	
Unfunded Annual and Compensatory Leave		51,717	45,460	
Total Liabilities (Note 6)	\$	1,228,744 \$	895,713	
NET POSITION				
Cumulative Results of Operations		4,180,954	4,804,751	
Total Net Position	-	4,180,954	4,804,751	
Total Liabilities and Net Position	\$	5,409,698 \$	5,700,464	
The accompanying notes are an integral part of these financial stater	nen	ts.		

OPEN WORLD LEADER	RSHIP CEN	NTER	
Statements of N	et Costs		
For the Years Ended September	er 30, 2014 a	and 2013	
		FY 2014	FY 2013
Net Costs by Program Area:			
Program Costs (Note 8)	\$	10,164,382 \$	11,648,703
Less Earned Revenue		45,000	0
Net Costs of Operations	\$	10,119,382 \$	11,648,703
The accompanying notes are an integral part of these fination	ncial statem	ents.	

		0	n Net Position 30, 2014 and 201	3	
		FY 2	2014	FY	2013
		Cumulative Results of Operations	<u>Unexpended</u> <u>Appropriation</u>	Cumulative Results of Operations	<u>Unexpended</u> <u>Appropriation</u>
Cumulative Results of Operations					
Beginning Balances	\$_	4,804,751	\$ 0\$	7,036,183	\$ 0
Budgetary Financing Sources					
Appropriations Received			6,000,000		8,000,000
Appropriations Transferred in/out			3,274,980		1,000,000
Other Adjustments			5,27 1,900		(2,560)
Appropriations Used		9,274,980	(9,274,980)	8,997,440	(8,997,440)
Non-Exchange Revenue		116,316		176,772	
Donations Cash or Securities		12,685		177,079	
Other financing sources with budgetary					
impact		17,085		0	
Other Financing Sources					
Imputed Financing from costs absorbed					
by others (Note 7)		74,519		65,980	
Total Financing Sources		9,495,585		9,417,271	0
Net Costs of Operations		(10,119,382)		(11,648,703)	0
Net Change		(623,797)		(2,231,432)	0
Net Position, Ending	\$	4,180,954	\$ 0\$		\$ 0

**OPEN WORLD LEADERSHIP CENTER** 

The accompanying notes are an integral part of these financial statements.

### **OPEN WORLD LEADERSHIP CENTER Combined Statements of Budgetary Resources**

For the Years Ended September 30, 2014 and 2013

For the Tears Ended September 3	0, 201-		
		FY 2014	FY 2013
Budgetary Resources (see Note 10)			
Unobligated Balance, brought forward, October 1	\$	1,091,366 \$	773,162
Recoveries of prior year obligations		459,323	1,458,143
Other changes in unobligated balances			
Transfers prior year balances		3,274,980	1,000,000
Unobligated balance from prior year budget Authority, net		4,825,669	3,231,305
Appropriations (discretionary and mandatory) Spending authority from offsetting collections (discretionary and		15,455,651	17,388,375
mandatory)		0	(30,397)
Total Budgetary Resources	\$	20,281,320 \$	20,589,283
Status of Budgetary Resources			
Obligations incurred: Direct	\$	19,993,635 \$	19,497,918
Unobligated balance-Exempt from Apportionment		287,685	1,091,365
Total Budgetary Resources	\$	20,281,320 \$	20,589,283
Change in Obligated Balance			
Unpaid obligations, brought forward, October 1 Uncollected customer payments from federal sources,	\$	4,515,797 \$	7,235,312
brought forward October 1 Obligated balance start of year, net		4,515,797	7,235,312
Obligations incurred		19,993,635	19,497,918
Gross outlays		(19,020,690)	(20,759,290)
Recoveries of prior-year unpaid obligations		(459,323)	(1,458,143
Change in uncollected customer payments from federal sources		0	(
Obligated Balances, End of Year, Net	\$	5,029,421 \$	4,515,797
Budget Authority and Outlays, Net			
Budget authority, gross (discretionary and mandatory)	\$	15,455,651 \$	17,357,978
Actual offsetting collections (discretionary and mandatory)		0	30,397
Change in uncollected customer payments from federal sources (discretionary and mandatory)		0	(
Budget Authority, Net (discretionary and mandatory)	\$	15,455,651 \$	17,388,375
Outlays, gross (discretionary and mandatory)	\$	19,020,690 \$	20,759,290
Actual Offsetting Collections (discretionary and mandatory) Distributed Offsetting Receipts		0 (9,274,980)	30,397 (8,997,440)
Agency Outlays, Net (discretionary and mandatory)	\$	9,745,710 \$	11,792,247
The accompanying notes are an integral part of these financial statement		<u> </u>	· ·

### Note 1. Summary of Significant Accounting Policies

### A. Reporting Entity

The Center, a legislative branch agency of the federal government was established by Public Law 106-554 to bring political and civic leaders to the United States to meet their American counterparts and experience American style democracy and free enterprise in action. The Center relies primarily on appropriated funds to support its programs and operations. Budget requests are subject to review by the House Appropriations and the Senate Appropriations Sub-committees on Legislative Branch. The Center also receives funds from other federal agencies and gifts from the public to carry out its operations.

The Center's programs and operations are governed by a board of trustees. Board members consist of members of congress (appointed by the Congressional leadership) and private citizens (appointed by the Librarian of Congress).

### **B.** Basis of Presentation

The accompanying financial statements report the financial position, net costs, changes in net position, and budgetary resources of the Center for fiscal years 2014 and 2013. These statements and schedules include amounts of all funds designated by law and managed for the purpose of the Center. The statements were prepared from the Library's financial management system in accordance with the form and content for entity financial statements specified by the Library's financial management regulations and directives and the accounting policies summarized in this note.

The Center maintains its fund balances with the Treasury and submits information required to incorporate its financial and budget data into the overall federal government structure. For purposes of financial management and reporting, the Center follows Library regulation (LCR 1510) which adopts the federal standards for financial reporting and internal controls in a manner consistent with a legislative agency.

### C. Basis of Accounting

Transactions are recorded on the accrual basis and are within budgetary limitations established to facilitate compliance with legal constraints and controls over use of federal funds. Under the accrual method, revenues are recognized when earned and expenses are recognized when incurred, without regard to receipt or payment of cash.

The Center's financial statements conform to accounting principles generally accepted in the United States of America as promulgated by the Federal Accounting Standards Advisory Board (FASAB).

The American Institute of Certified Public Accountants recognizes FASAB Standards as generally accepted accounting principles for federal reporting entities.

The statements were also generally prepared based on guidance published in the Office of Management and Budget (OMB) Circular No. A-136, Financial Reporting Requirements. The Center is not required to adopt this circular, and accordingly has elected to use the disclosures management deems necessary for the fair presentation of financial statement information.

### D. Use of Estimates in Preparing Financial Statements

The preparation of financial statements, in conformity with federal accounting standards, requires management to make estimates and assumptions. These estimates affect the reported amounts of assets and liabilities and the disclosures of contingent assets and liabilities at the date of the financial statements, and the amounts of revenues and expenses during the reporting period. Actual results may differ from these estimates.

### Note 2. Fund Balance with Treasury

		2014		2013
OWLC Funds Originally from Appropriations	\$	664,941	\$	69,864
Gift Funds		36,164		37,299
Total	<u>\$</u>	701,105	<u>\$</u>	107,163
Status of Fund Balance with Treasury:		2014		2013
Unobligated Balances – Available	\$	0	\$	0
Obligated Balances - Unavailable		701,105		107,163
Total	<u>\$</u>	701,105	<u>\$</u>	107,163

### Note 3. Investments, net

Funds that are not needed to finance current activities are invested in interest-bearing obligations of the United States. The Center has directed the Library to invest funds derived from contributions in Treasury securities. Due to the short-term nature of the investments, the cost of investments in conjunction with accrued interest approximates their fair market values. Investments outstanding were \$4,635,103 and \$5,525,774 for fiscal years 2014 and 2013. Average annual investment rates were 2.000% and 2.000% in fiscal years 2014 and 2013.

	2014	2013
Face Value	\$ 4,616,000	\$ 5,500,000
Interest Receivable	19,103	25,774
Investments, Net	<u>\$ 4,635,103</u>	<u>\$ 5,525,774</u>

#### Note 4. Prepayments

The Center awards grants to approximately 12-15 organizations with exchange-program expertise that are competitively selected for the purpose of hosting the foreign delegates. In fiscal years 2014 and 2013, \$73,490 and \$67,527 had been paid to but not yet used by these organizations to carry out their services.

#### Note 5. Intragovernmental Activities

The financial activities of the Center interact with and depend on the services of the Department of State and the Library of Congress for administrative support.

	2014	2013
Liabilities Covered By Budgetary Resources	\$1,177,027	\$ 850,253
Liabilities Not Covered By Budgetary Resources:		
Intragovernmental	0	0
Other	51,717	45,460
Total	<u>\$1,228,744</u>	<u>\$ 895,713</u>

Liabilities covered by budgetary resources include accounts payable, advances from others, accrued funded payroll and benefits, advances from the public, and deferred credits.

Liabilities not covered by budgetary resources include accrued unfunded annual leave and benefits.

Note 7.	Imputed Financing Sources	
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An imputed financing source of \$74,519 and \$65,980 was recognized for partial funding of employee benefit costs incurred on behalf of the Center by the Office of Personnel Management in fiscal years 2014 and 2013, respectively.

### Note 8. Total Cost and Earned Revenue by Budget Functional Classification

	2014	2013
Total Cost by Function Classification:		
Education, Training, Employment, Social Services	\$10,164,382	\$11,648,703
Less: Earned Revenue	45,000	0
Net Program Costs	<u>\$10,119,382</u>	<u>\$11,648,703</u>

## Note 9. Total Cost by Program Activity

		2014	2013
Intragovernmental Costs	\$	457,629	\$ 545,525
Public Costs		9,706,753	11,103,178
Total Program Costs	<u>\$</u>	10,164,382	<u>\$11,648,703</u>

### Note 10. Budgetary Resources

The following presentation is designed to provide budgetary details of the appropriated and nonappropriated components of the Center. Appropriations for fiscal years 2014 and 2013 were \$9,274,980 and \$8,997,440 respectively. In fiscal 2014 the Center's General Fund appropriations consist of \$6,000,000 appropriations received and appropriation transfers of \$3,274,980.

	FY 2014				FY 2013							
		opriated apital		Non- propriated Capital	(	Combined		propriated Capital	Ap	Non- propriated Capital	(	Combined
Budgetary Resources:												
Unobligated Balance, Brought												
Forward, October 1	\$	0	\$	1,091,366	\$	1,091,366	\$	0	\$	773,162	\$	773,162
Recoveries of Prior-Year				, ,								
Obligations		0		459,323		459,323		0		1,458,143		1,458,143
Other changes in unobligated												
balances:												
Transfers prior year balances		3,274,980		0		3,274,980		1,000,000		0		1,000,000
Unobligated balance from												
prior year budget authority, net		3,274,980		1,550,689		4,825,669		1,000,000		2,231,305		3,231,305
Appropriation (discretionary		-,,		-,,-,-,-		.,,.		-,				-,,
and mandatory)		6,000,000		9,455,651		15,455,651		7,997,440		9,390,935		17,388,375
Spending Authority from Offsetting Collection												
(discretionary and mandatory)		0		0		0		0		(30,397)		(30,397)
Change in Receivables from												
Federal Sources		0		0		0		0		0		0
Total Budgetary Resources	\$	9,274,980	\$	11,006,340	\$	20,281,320	\$	8,997,440	\$	11,591,843	\$	20,589,283
Status of Budgetary												
Resources:												
Obligations Incurred	\$	9,274,980	\$	10,718,655	\$	19,993,635	\$	8,997,440	\$	10,500,478	\$	19,497,918
Unobligated Balance (Exempt												
from Apportionment)			+	287,685	,	287,685			+	1,091,365		1,091,365
Total Budgetary Resources	\$	9,274,980	\$	11,006,340	\$	20,281,320	\$	8,997,440	\$	11,591,843	\$	20,589,283

	FY 2014			FY 2013					
	Appropriated Capital	Non- Appropriated Capital	Combined	Appropriated Capital	Non- Appropriated Capital	Combined			
Change in Obligated Balance: Unpaid Obligations, Brought Forward October 1	\$ 0	\$ 4,515,797	\$ 4,515,797			\$ 7,235,312			
Uncollected Customer Payments from federal sources brought forward October 1	0	0	0	0	0	0			
Obligated balance start of year, net	0	4,515,797	4,515,797	0	7,235,312	7,235,312			
Obligations Incurred	9,274,980	10,718,655	19,993,635	8,997,440	10,500,478	19,497,918			
Gross Outlays	(9,274,980)	(9,745,710)	(19,020,690)	(8,997,440)	(11,761,850)	(20,759,290)			
Recoveries of Prior-Year Unpaid Obligations	0	(459,323)	(459,323)	0	(1,458,143)	(1,458,143)			
Change in Uncollected Customer Payments from Federal Sources	0	0	0	0	0	0			
Obligated Balance, Net, End of Period	\$0	\$ 5,029,419	\$ 5,029,419	\$0	\$ 4,515,797	\$ 4,515,797			
Budget authority and outlays, net Budget authority, gross (discretionary and mandatory)	\$ 6,000,000	\$ 9,455,651	\$15,455,651	\$ 7,997,440	\$ 9,360,538	\$ 17,357,978			
Actual offsetting collections (discretionary and mandatory)	0	0	0	0	30,397	30,397			
Customer payments from Change in uncollected customer payments from federal sources (discretionary	0	0	0	0	0	0			
And mandatory) Budget Authority, Net	\$6,000,000	\$0.455.651	\$15 155 651	\$ 7,007,440	\$ 0,300,035	\$ 17 388 375			
Budget Authority, Net Net Outlays: Gross Outlays	\$6,000,000 \$ 9,274,980	\$9,455,651 \$ 9,745,710	\$15,455,651 \$ 19,020,690	\$ 7,997,440 \$ 8,997,440					
Offsetting Collections	0	0	0	0	30,397	30,397			
Intrabudgetary Receipts	0	(9,274,980)	(9,274,980)	0	(8,997,440)	(8,997,440)			
Net Outlays	\$ 9,274,980	\$ 470,730	\$ 9,745,710	\$ 8,997,440	\$ 2,794,807	\$ 11,792,247			

## Note 11. Reconciliation of Net Cost of Operations to Budget

Resources Used to Finance Activities			
		FY 2014	FY 2013
Budgetary Resources Obligated:			
Obligations Incurred	\$	19,993,635 \$	19,497,918
Less: Spending Authority from Offsetting Collections and Recoveries		(459,323)	(1,427,747)
Distributing Offsetting Receipts		(9,274,980)	(8,997,440)
Other Exchange Revenue		(45,000)	0
Net Obligations		10,214,332	9,072,731
Other Resources			
Imputed Financing from Costs Absorbed by Others		74,519	65,980
Total Resources Used to Finance Activities		10,288,851	9,138,711
Resources Used to Finance Items not Part of the Net Cost of Operations			
Change in Budgetary Resources Obligated for Goods, Services and Benefits		(175 707)	2 520 270
Ordered but not yet Provided		(175,727)	2,520,270
Resources that Fund Expenses in Recognized in Prior Periods Budgetary Offsetting Collections and Receipts That Do Not Affect Net Cost of			(10,505)
Operations		9,274,980	8,997,440
Resources that Finance the Acquisition of Assets		0	0
Other Resources or Adjustments to Net Obligated Resources			
that do not affect Net Cost of Operations		(9,274,980)	(8,997,440)
Total Resources Used to Finance Items not Part of the Net Cost of Operations		(175,727)	2,509,765
Total Resources Used to Finance the Net Cost of Operations		10,113,124	11,648,476
Components Requiring or Generating Resources in Future Periods			
Increase in Annual Leave Liability	_	6,258	0
Total Components of the Net Cost of Operations that will Require		<b>( )5</b> 9	0
Or Generate Resources in the Future Period Components not Requiring or Generating Resources		6,258	0
Components not Requiring of Generating Resources			
Depreciation and Amortization		0	227
Total Components of the Net Cost of Operations that will Not Require		0	227
Or Generate Resources in the Current Period	<u>م</u>		227
Net Costs of Operations	\$	10,119,382 \$	11,648,703